



DOCUMENTARY REQUIREMENTS FOR TEMPORARY SERVICE CONNECTION
(Bunkhouse/Temporary Barracks/others)

- 1. Duty accomplished Permit for Temporary Service Connection Form (4 original copies)
- 2. Approved Building and Electrical Permit (4 photocopies)
- 3. Electrical Layout and Load Schedule of Temporary Connection, signed and sealed by PEE (4 sets)
- 4. Location Plan/[Tax Map](#) at least 1-km radius with landmarks (4 sets)
- 5. Photograph of on-going construction/existing temporary barracks/bunkhouse with electrical installation: front, sides, rear and interior (4 copies each)
- 6. Valid Licenses (PRC ID) & current PTR of all involved professionals with dry seal & specimen signatures (4-photocopies)
- 7. A sworn Special Power of Attorney, for applications filed by authorized representative for them to file/follow up/sign application, and to claim decision on the application (1 original copy, 3 photocopies)
- 8. Valid ID of applicant or authorized representative (4-photocopies)
- 9 Expanding envelope & folder (1 piece each) long size
- 10. Other documents as maybe needed:

REMARKS:

- Complete Documents**
- Incomplete Documents** (Please comply documents with unchecked boxes)

Checked & Verified : _____
 Date & Time : _____
 Name of Applicant : _____
 Signature : _____

NOTES:

- All application forms are available at the OCBO
- All the fully accomplished forms and requirements must be fastened in a long folder except for the drawing plans and reports
- **ONLY A COMPLETE AND COMPLIANT APPLICATION WILL BE ACCEPTED**
- Bring this checklist when submitting your application